

The Star Gala Meeting

Location: Bethlehem Church Century Room

Date: July 10, 2023

Time: 6:00pm

Agenda details: Updates An Evening of Denim & Diamonds 2023

- Goal 250 attendees for this year

- Greater Giving website and invitations-Printer
 - Credit Card Fees and costs
 - Fees on customers 3.9%

 - Sell tickets in between church services.
 - August 5th-Sept 2nd
 - Cash or Check only
 - Fill out form
 - Single/double/table
 - Request a table seating in applicable
 - Will they receive a ticket or receipt? Receipt emailed

 - Adding Information on Website PR committee
 - Info on registration, donation and sponsorship
 - Show items on Facebook

- Sponsorship and Donations
 - Changes made to Sponsorship Levels Platinum, Gold, Silver, and Bronze - updated on form
 - Business in the membership and school need to contact
 - Let Leah, Jessica or Keeli know of anyone we should contact (to send letter)
 - Donations-Leah and Jessica
 - 250/300 businesses contacted
 - Post on facebook for donations/gift cards?

- At the Gala
 - Check out procedure
 - Create a procedure to ensure people are paying for items before taking them and leaving.
 - Possibly move this station down into the gym.
 - Beer/Wine Sponsorship and Purchasing
 - Jen Littman - will bring can koozies to hand out at bars
 - Brenda will donate wine bottles from last year
 - Event volunteer-Katie and Heidi

- LHS Homecoming same day, may affect highschool volunteers.
 - Caterer-Three Guys and A Grill Dinner selections made
 - Meal: Green Salad , rolls, chicken, pork tenderloin, baby reds, mac n cheese, veggies
 - Use their plates and silverware
 - Servers will only need to fill water and clear plates.
 - Raise Money at Gala
 - Children's Art Display and Frames-Ellen
 - 2nd-4th grade is finished
 - Sell for a price instead of bidding - framed after purchase
 - Display in cafeteria
 - Wine Pull- Use what we have from last year and new donations
 - Mystery Boxes
 - At least 100 - Need gift cards varying prices 5-50
 - Dine and Dash- ?? If we have enough gift cards
 - Heads or Tails-Necklaces- Still have necklaces from last year
 - Dessert Dash-Donations - 32 desserts
 - Raffles - \$20 a ticket
 - Women's raffle (diamond jewelry)
 - Mens raffle (grill or cooler?)
 - Fund A Need-Playground
 - Create video again
 - Silent Auction- Deadline for items Sept. 1st
 - Live Auction- Only list these items in the booklet
 - Auctioneer-Pastor or Someone else?
 - Pastor is out, Jessica has contacted someone else.
 - Set up crew lead person-Keeli
 - Will do days before with 8th graders again
 - Decorations lead person-Kelly
 - Set up night before
 - Committee members: Allie, Brenda,
 - Up Lights, Mason Jars with flowers and table numbers, diamond gems, Photo wall (curtains, balloon arch and lights)
 - White table linens with blue runners
 - Clean Up Sunday Crew-Bob
- Email thestargala@ourbethlehem.com to be added to the committee and meetings
- QUESTIONS/COMMENTS/CONCERNS

****Next Meeting:Monday, August 28th @ 6:00pm**